



# Fact Sheet

California Environmental Protection Agency

 **Air Resources Board**

## ev Loan Program

In an effort to maximize public education about current and evolving clean vehicle technologies, the California Air Resources Board (ARB), the South Coast Air Quality Management District, and the Department of General Services have launched the **ev Loan Program**. Through this long-term loan arrangement, state and local governmental agencies can experience the benefits of an electric vehicle (EV) while playing an important role in the success of cleaner vehicle technologies.

### How The Program Works

At **no cost** to program participants, the *ev* Loan Program provides:

- An electric vehicle for up to one year.
- Temporary installation of any charging infrastructure that is needed.
- Staff training in use of the EV.
- A toll-free phone number for you to use if you have any questions.

Agencies are asked to:

- Include the EV in their regular outreach activities.
- Provide information about clean vehicle technologies as part of outreach (ARB can provide materials).
- Encourage staff to use the EV in everyday office errands.

### How The *ev* Loan Program Will Benefit Your Organization

- A no-risk opportunity to experience the many benefits of electric vehicles.
- Make an invaluable contribution to the success of clean vehicle technologies.
- Make an informed decision on whether to lease an electric or other clean vehicle.
- Show your agency's concern for the environment.

### Program Eligibility

You must represent a state or local public agency that is interested in clean vehicles, but is not currently leasing an EV. The selection process gives preference to applicants located in designated environmental justice areas who focus heavily on outreach and education to the public. You must be willing to pick up and return the vehicle to a State garage or, in outlying areas, another convenient location, and use the vehicle throughout the loan period. Loan locations are Sacramento, the greater Los Angeles area, San Francisco, Oakland, and San Diego. You must meet minimum electrical requirements for the installation of charging equipment, or have access to electric vehicle charging facilities. Finally, if you are a local public agency you must provide the necessary insurance documentation.

## Vehicles Available

- GM EV1 (2-passenger, sport vehicle)
- Ford Ranger EV (pickup truck)
- Toyota RAV4 EV

## Who Can Participate?

The program is open to public agencies, including the State of California, the University of California, California State University, and political subdivisions of the state, including city and county government, and Community College Districts.

## For More Information

For more information about the program, please contact Ms. Melissa Meuser, **ev Loan Program** Manager, Air Resources Board, at (916) 327-2950; fax (916) 322-3923; or email [mmeuser@arb.ca.gov](mailto:mmeuser@arb.ca.gov).

## How Do I Sign Up?

If this sounds like a program you are interested in, please complete and submit an **ev Loan Program** Interest Form included in this document.

*The energy crisis facing California is real. Every Californian needs to take immediate action to reduce energy consumption. For a list of sample ways you can reduce demand and cut your energy costs, see our web site:*  
<http://www.arb.ca.gov>

## Temporary Charger Installation

As part of the service provided to loan participants, we will arrange and pay for the installation of a temporary charger to "fuel" the electric vehicle provided to you. We contract with the Sacramento Municipal Utility District (SMUD) for the delivery, installation, maintenance, and pick-up (after the loan has ended) of these chargers.

After you have been notified by an ev Loan Program representative that you have been scheduled for a loan, a representative of SMUD, or one of their electrical contractors, will contact you to make an appointment to deliver and install a charger. You can expect to be contacted 1-2 weeks before the loan is scheduled to begin. They may need to make a site visit prior to the charger delivery.

Following are some specific electrical requirements that may be needed in order to install a temporary charger. You must have a 40 amp, 208-220 volt circuit, supporting a 2-pole, 4-wire receptacle (NEMA 14-50R).

The charger will likely be on a dolly. It is approximately 3 feet by 5 feet, and is generally expected to remain plugged in the outlet. Please do not relocate a charger to a new address without notifying an ev Loan Program representative.

If you prefer, we can provide a charger to you, with installation instructions, and you can have your electrician install the charger. In that case, SMUD staff would be available to answer any questions you have regarding installation. (Note if you are not within our primary loan areas of Sacramento, Bay Area, San Diego, and greater Los Angeles area), you may need to have your electrician install the charger.

Chargers have been programmed for safety. There is no exposure to any electrical current, and they can be installed indoors or outdoors. They are very easy to use, and have been designed to be "consumer friendly." ARB or SMUD staff can provide instructions in their use. For information about the chargers, visit the manufacturer's web sites at either [www.magnecharge.com](http://www.magnecharge.com) (for the RAV4 or EV1 vehicles) or at [www.evii.com](http://www.evii.com) (for the Ford Ranger).

## Insurance Documentation Needed for Local and Federal Agencies

The following insurance coverage requirements must be provided for the electric vehicle while it is in your possession. "Participating Agency" refers to the local agency that is participating in the loan. For the purposes of the insurance requirements, this coverage must be provided by any public agency that is not a State Agency.

1. Participating Agency shall maintain in force at all times during the term of the loan a policy of liability insurance, or self-insurance program acceptable to the State of California, which shall indemnify, defend, and otherwise protect the State of California, all State agencies and employees against liability for personal and bodily injury and property damage arising out of Leasing Agency's use of the Vehicle.
2. The limit of liability of this policy of insurance, or duly qualified self-insurance, shall provide the State of California with liability protection of \$1,000,000 per occurrence (single limit).
3. Additionally, the Participating Agency agrees that the State should, at all times during the tenure of the Agreement, be provided with and be in possession of a current and valid certificate of insurance which names the State of California, its agencies and employees as additional names insured. Should the Participating Agency choose to self-insure this liability exposure, the Leasing Agency shall provide written evidence of their self-insurance plan acceptable to the State of California.
4. **The Participating Agency will need to sign a loan agreement in which they agree to defend, indemnify and hold harmless the State of California, its agencies and employees for and against liability for claims and litigation, for personal and bodily injury and property damage, brought against the State as the result of Participating Agency's operation of the Vehicle.**

## Interest Form

<b>Agency Name:</b>		
<b>Address:</b>	<b>City/State:</b>	<b>Zip Code:</b>
<b>Contact Person:</b>		<b>Phone:</b>
<b>Email:</b>		

**Do you have convenient access to a recharging station?**
☐ Yes ☐ No  
 (If no, we likely can install a temporary charger)

**What kind of electric vehicle are you interested in?** (Check all that apply)

☐ GM EV1
 ☐ Ford Ranger pickup truck
 ☐ Toyota RAV4

**What kind of outreach does your organization participate in, and how often?**

**How will this vehicle be used in outreach?**

**What is the average roundtrip mileage of trips?**

**Have you ever driven an electric vehicle?**
☐ Yes ☐ No

**Does your agency currently lease or own any alternatively fueled vehicles?**
☐ Yes ☐ No

**Are you interested in leasing an electric vehicle?**
☐ Yes ☐ No ☐ Undecided

**How did you hear about the program?**

**Please check all that apply after reading the attached insurance requirements.**

- ☐ I understand the insurance requirements.
- ☐ I have questions about the insurance requirements. Please call me to discuss.
- ☐ My agency is self-insured and I have either attached a letter or other documentation of self-insurance coverage at the amounts specified above or will provide documentation of self-insurance coverage the amounts specified above prior to the start of the loan (1 month in advance is preferred, if possible).
- ☐ My agency will provide insurance coverage. I understand that that the ev Loan Program Manager will provide the Vehicle Identification Number, license plate number and any other information needed for the vehicle.

**Please return completed form:**

Mail: Air Resources Board, MSCD/Melissa Meuser, P.O. Box 2815, Sacramento, CA 95812  
 Fax: (916) 322-3923  
 Attention: Melissa Meuser  
 Email: mmeuser@arb.ca.gov